

湖北医药学院本科留学生奖学金评定办法

为激励在校留学生勤奋学习、努力进取，根据《湖北医药学院学生奖学金评定办法》，结合我校留学生实际，特制定本方案。

一、参评对象

我校在册的且评定学年未获得中国政府或者其它组织奖励资助的本科层次留学生。

二、评奖条件

(一) 评奖原则

根据奖学金比例，以学习成绩平均绩点需达到 2.0 以上的要求选定获奖候选人，按学生学习成绩平均绩点排序依次确定获奖人选，标准如下：

奖 项	荣誉称号	比 例	确定条件	金额 (元)
特等奖 学金	优秀留学生 标兵	0.5%	学习成绩平均绩点在全班前 5%，按成绩平均绩点由高到低依次确定。	2000
一等奖 学金	优秀留学生	4%	学习成绩平均绩点在全班前 10%，按成绩平均绩点由高到低依次确定。	1500
二等奖 学金		6%	学习成绩平均绩点在全班前 20%，按成绩平均绩点由高到低依次确定。	1000
三等奖 学金		12%	学习成绩平均绩点在全班前 40%，按成绩平均绩点由高到低依次确定。	800
学习进 步奖	学习进步奖	1.5%	学习态度端正，学习进步明显，按成绩平均绩点进步名次由多到少依次确定。	300

(二) 否决条件

凡在评定学年出现以下情况之一者，取消当年评奖学金资格：

- 1、本学年必修课程有不及格者；
- 2、受到警告及以上处分者；
- 3、参加打架斗殴或赌博者；
- 4、在奖学金评定中无理取闹者；
- 5、所在寝室被通报批评两次及以上者；
- 6、本学年旷课累计 5 次以上者；
- 7、考试舞弊者；
- 8、在实验、实习中发生责任事故，造成不良后果者；
- 9、集体活动无故 3 次以上不参加者，拒绝承担校、院、班级安排的工作者；

10、学年中曾发生有损于集体荣誉的言行者。

(三)小班级特等奖学金的评定:

对于不足 100 人的班级,四舍五入后不足一个名额的,可两年(大二、大四评定时)给予一个特等奖学金的名额。

三、测评安排

(一)时间安排

留学生奖学金评定工作于每年 9 月 1 日-10 月 1 日进行。

(二)组织与职责

学校成立由分管校领导任组长,学工处、教务处、国际教育学院参加的奖学金评审机构。主要职责是:制定和修改留学生奖学金评定工作细则;组织领导留学生奖学金评定工作;审核获奖奖项等。

国际教育学院成立奖学金测评领导小组,由学院分管领导为组长,学工办主任、学生代表等人组成。主要职责是:组织领导各类奖项的评定、审批和复查等。

班级成立测评小组,由辅导员、班委会及部分学生代表(学生代表占全班人数 10%,需经全班同学选举产生)组成。主要职责是:对所在班级同学各类测评数据进行评议、计算、统计、复查、评定和审核,上报评定结果。

(三)评定办法

1、奖学金每年评定一次,十月中旬结束。

2、各类奖学金的具体名额严格以各班级的学生总人数进行核算,四舍五入,不得突破。

3、首次参加奖学金评定的班级,学习进步奖的评定依据上下学期学习成绩进步名次确定。

4、此方案中的各项奖励,每名学生每次只能获得其中一项,就高评定等次;

5、评奖时,每名学生根据评奖条件,进行个人申请;班级测评小组进行评议,确定获奖人选名单,公示无异议后,将评定结果上报国际教育学院,国际教育学院审核公示无异议后,将详细材料上报学工处。

6、学工处审核无异议后,上报学校批准发文表彰。

(四)表彰和奖励

各项奖学金获得者均由学校发文表彰,颁发证书及奖学金。

本办法自 2015 年 10 起实行,由国际教育学院负责解释。

Hubei University of Medicine

Regulations for the Reviewing and Granting

Scholarship for Undergraduate

This Regulation for Reviewing and Granting of Scholarship for Undergraduate (hereinafter refers to the Scholarship) has been established by Hubei University of Medicine (HUM) for the purpose of encouraging the international students to study hard in China and facilitating all-round development of them in moral, intelligence and physique.

I. Applicants

HUM Scholarship is open and applicable for all the international undergraduates enrolled in Hubei University of Medicine who have not got the scholarship issued by the governments in different levels or financial aid from other organizations.

II. Scholarship Standard

1. Principle

HUM Scholarship is provided proportionally. Students whose GPA is above 2.0 are entitled to be the candidate for the Scholarship. The Scholarship will be divided into 4 categories namely Special Prize, First Prize, Second Prize, Third Prize and Academic Progress Prize. The details are as the following:

Award	Honorary Title	Percentage	Qualification	Amount
Special Prize	Model International Students	0.5%	The GPA of the previous academic year ranks top 5% of the whole class and will be decided based on Top to Bottom Order.	2,000
First Prize	Excellent International Students	4%	The GPA of the previous academic year ranks top 10% of the whole class and will be decided based on Top to Bottom Order.	1,500
Second Prize		6%	The GPA of the previous academic year ranks top 20% of the whole class and will be decided based on Top to Bottom Order.	1,000
Third Prize		12%	The GPA of the previous academic year ranks top 40% of the whole class and will be decided based on Top to Bottom Order.	800
Academic Progress Prize	Academic Progress Prize	1.5%	The candidate should study hard with proper academic attitude. It will be decided according to the increment of the GPA in Top to Bottom Order.	300

2. Veto and Disqualifications

In any of the following cases, students are disqualified from applying for the Scholarship in the academic year:

- 1) Those who failed in the exam of any required courses;
- 2) Those who have been given the punishment “Warning” or above;
- 3) Those who were involved in fights or gambles;
- 4) Those who made trouble out of nothing or practicing fraud during the reviewing of the Scholarship;
- 5) Those who were given the circularized criticism more than twice due to the undesirable sanitary conditions or safety issues in the dormitory;
- 6) Those who have been absent for classes for more than 5 times;
- 7) Those who cheated in exams;

- 8) Those who caused serious accidents and resulted in adverse consequences during the experimental courses or internship programs because of their own mistakes;
- 9) Those who didn't participate in the activities organized by class or schools or the University for more than 3 times, and refused to assume any assignment arranged by the University, School or class;
- 10) One whose words and deeds adversely affected the images of the class, the School or the University.

3. Review Special Prize in Small Classes

For the classes less than 100 students whose quota of the candidate is less than one by round-off, a Special Prize could be given both in the sophomore year and the senior year.

III. Application Date and Review Process

1. Application Date

Scholarship Applications will be accepted by Hubei University of Medicine within September each year.

2. Organizations and Duties

A Scholarship Review Panel will be organized, which consists of the personnel from the Department of Students Affairs, the Department of Academic Affairs and International School. The university leader in charge of the International School will be appointed as the Panel leader. The Scholarship Review Panel will be responsible for working out and modifying the rules and regulations regarding the Scholarship, and the organization of the scholarship review as well as the audit of the awards.

A Scholarship Assessment Team under the direction of the dean of the International School will be established, which consists of the Head of the Office of Students Affairs and student representatives. The Scholarship Assessment Team will be responsible for organization of the evaluation on each category of the award, the approval and recheck of the award.

A Class Assessment Group involving the members of the Class Management Committee and students representatives (10% of the total number of the class, which is elected by the whole class) of the class, will be organized under the direction of the class supervisor in order to conduct the initial review of the authenticity of the application materials and qualification of applicants, including calculating, statistics, recheck and assessment. The results will be reported to the International School.

3. Review Process

- 1) The Scholarship Review will be conducted annually from September to October.
- 2) The quota of the candidate will be determined strictly on the basis of the numbers of each class and according to the principle of round-off.
- 3) For the classes which participate in the Scholarship for the first time, the Academic Progress Prize will be reviewed on the basis of the GPA increment between the first semester and second semester.
- 4) Each student can only win a category of the award. Any student qualified for several categories will be granted the highest one.

5) Each student can apply for the Scholarship based on rules and regulations and the relevant requirements. The Class Assessment Group will review the application materials and make the List of Recommendation. The List will be submitted to the International School after the Publicity without any objection. With the review and approval of the International School, all the application materials will be submitted to the Department of Student Affairs of Hubei University of Medicine.

6) The Department of Student Affairs will report to the University and grant the award.

4. Commend and Reward

The University will grant both the certificate and the scholarship to the winners.

These Regulations are implemented since 1st October, 2015. The International School is responsible for the explanation of these Regulations.